



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
OFFICE OF THE DEPUTY CHIEF OF STAFF, G-3
400 ARMY PENTAGON
WASHINGTON, DC 20310-0400

DAMO-TRI

11 September 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Establishment of Quality Assurance (QA) Programs for All Army Schools

1. References:

- a. AR 350-1, Army Training and Education, dtd 9 Apr 03.
- b. TR 350-70, Systems Approach to Training Management, Processes, and Products, dtd 9 Mar 03.
- c. Memorandum to VCSA/CSA, 29 Apr 03, subject: Application of TRADOC Quality Assurance Program to Non-TRADOC Schools (approved by CSA on 30 May 03).

2. The purpose of this memorandum is to provide information and guidance on the Chief of Staff of the Army's (CSA) decision to acknowledge the TRADOC QA Program oversight of training and leader development for all Army schools (TRADOC and non-TRADOC, military and civilian).

3. Discussion:

a. The CSA designated TRADOC as the accrediting authority for all Army training and leader development at all institutions in accordance with AR 350-1 and TR 350-70. This decision also establishes the TRADOC Quality Assurance Program as a command program and the TRADOC QA Office as the accrediting organization within TRADOC for all Army schools (with the exception of the Army War College and the U.S. Army Military Academy), to include Initial Military Training and Professional Military Education institutions. The TRADOC Command formally assigns proponents and responsibilities for all training. The Army Training Requirements and Resources System (ATRRS) will include all Army courses.

b. Army Regulation 350-1 establishes the Systems Approach to Training (SAT) as the standard for all Army training and leader development. The CSA assigned TRADOC the responsibility of accreditation and for using the SAT Process to develop training and the leader development process for all Army schools.

DAMO-TRI

SUBJECT: Establishment of Quality Assurance (QA) Programs for All Army Schools

c. The CSA decision extends the TRADOC responsibility of assigning proponency for specialty training topics. This proponency extends to include appropriate TRADOC or non-TRADOC schools and agencies. This facilitates the use of shareable courseware and directs all Army courses to be documented and scheduled in ATRRS.

d. This designation does not give TRADOC command and control over non-TRADOC schools. Non-TRADOC schools will maintain their academic responsibilities and continue to follow their existing external accreditations or certifications.

e. To facilitate coordination and support requirements development, this policy will be included in AR 350-1. The following QA program requirements apply to non-TRADOC schools:

(1) The TRADOC QA Office will work to establish a crawl-walk-run approach to support the implementation of SAT Process. This directly supports the training and leader development, development of specific requirements and responsibilities, and eventually an accreditation evaluation.

(2) Provide the initial interim structure of each QA office to the Chief, TRADOC QA Office NLT 1 Oct 03.

(3) The TRADOC QA Office will schedule and hold a one-on-one planning and implementation meeting with each non-TRADOC school to review FY04 program funding NLT 1 OCT 04.

(4) Agencies will contact Mr. Jim Coates to add courses to the ATRRS within three months of the TRADOC QA one-on-one meeting and in all cases NLT 1 Apr 04.

(5) TRADOC will assign new proponency responsibilities as required.

4. The G-3 POC for this action is Mr. Frank Schwartzburg, DAMO-TRI, (703) 614-9813, and the G-1, DAPE-MPT POC is Mr. Jim Coats, (703) 695-5419.


RICHARD A. CODY
Lieutenant General, GS
Deputy Chief of Staff, G-3

DAMO-TRI

SUBJECT: Establishment of Quality Assurance (QA) Programs for All Army Schools

DISTRIBUTION:

COMMANDER:

US ARMY ACCESSIONS COMMAND, FT MONROE, VA 23651
US ARMY COMBINED ARMS CENTER, FT LEAVENWORTH, KS 66027
US ARMY INTELLIGENCE CENTER, FT HUACHUCA, AZ 85613
US ARMY JOHN F. KENNEDY SPECIAL WARFARE CENTER, FT BRAGG,
NC 28310
US ARMY SOLDIER SUPPORT INSTITUTE, FT JACKSON, SC 29207
US ARMY TRAINING AND DOCTRINE COMMAND, ATTN: ATCG/ATSC/ATCM/
ATTG-C/ATTG-CD, FT MONROE, VA 23651-1049
US ARMY WARRANT OFFICER CAREER CENTER, FT RUCKER, AL 36362
US ARMY CRIMINAL INVESTIGATION LABORATORY, FORT GILLEM, GA 30050
US ARMY INSPECTOR GENERAL SCHOOL, FORT BELVOIR, VA 22060
US ARMY COMBINED ARMS SUPPORT COMMAND, FT LEE, VA 23801
US ARMY ORDNANCE CENTER AND SCHOOLS, ABERDEEN PROVING GROUND,
MD 21005

COMMANDANT:

ARMY RESERVE READINESS TRAINING CENTER, FORT MCCOY, WI 4656
DEFENSE LANGUAGE INSTITUTE FOREIGN LANGUAGE CENTER, MONTEREY,
CA 93944
NATIONAL GUARD PROFESSIONAL EDUCATION CENTER, NORTH LITTLE ROCK,
AR 72199
US ARMY ADJUTANT GENERAL SCHOOL, FT JACKSON, SC 29207
US ARMY AIR DEFENSE ARTILLERY SCHOOL, FT BLISS, TX 79916
US ARMY ARMOR SCHOOL, FT KNOX, KY 40121
US ARMY AVIATION SCHOOL, FT RUCKER, AL 36362
US ARMY CHAPLAIN SCHOOL, FT JACKSON, SC 29207
US ARMY CHEMICAL SCHOOL, FT LEONARD WOOD, MO 65473
US ARMY ELEMENT SCHOOL OF MUSIC, NORFOLK, VA 23521
US ARMY ENGINEER SCHOOL, FT. LEONARD WOOD, MO 65473
US ARMY FINANCE SCHOOL, FT JACKSON, SC 29207
US ARMY JUDGE ADVOCATE GENERAL'S SCHOOL, CHARLOTTESVILLE,
VA 22903
US ARMY MANAGEMENT STAFF COLLEGE, FORT BELVOIR, VA 22060-5934
US ARMY FIELD ARTILLERY SCHOOL, FT. SILL, OK 73503
US ARMY INFANTRY SCHOOL, FT BENNING, GA 31905
US ARMY LOGISTICS MANAGEMENT COLLEGE, FT. LEE, VA 23801

(CONT)

DISTRIBUTION: (CONT)

DAMO-TRI

SUBJECT: Establishment of Quality Assurance (QA) Programs for All Army Schools

DISTRIBUTION: (CONT)

US ARMY MILITARY POLICE SCHOOL, FT. LEONARD WOOD, MO 65473

US ARMY ORDNANCE MECHANICAL MAINTENANCE SCHOOL, ABERDEEN
PROVING GROUNDS, MD 21005

US ARMY ORDNANCE MUNITIONS AND ELECTRONICS MAINTENANCE
SCHOOL, REDSTONE ARSENAL, AL 35897

US ARMY QUARTERMASTER SCHOOL, FT LEE, VA 23801

US ARMY SERGEANTS MAJOR ACADEMY, FT BLISS, TX 79918

US ARMY SIGNAL SCHOOL, FT GORDON, GA 30905

US ARMY TRANSPORTATION SCHOOL, FORT EUSTIS, VA 23604

US ARMY WESTERN HEMISPHERE INSTITUTE FOR SECURITY COOPERATION,
FT BENNING, GA 31905

ASSISTANT COMMANDANT

US ARMY AVIATION LOGISTICS SCHOOL, FT EUSTIS, VA 23801

US ARMY COMMAND AND GENERAL STAFF COLLEGE, FT LEAVENWORTH, KS
66027

DIRECTOR, DEFENSE AMMUNITION CENTER AND SCHOOL, MCALESTER, OK
61074

DIRECTOR, US ARMY CIVILIAN PERSONNEL OPERATIONS CENTERS
MANAGEMENT AGENCY, ABERDEEN PROVING GROUND, MD 21005

PRESIDENT, US ARMY MANAGEMENT ENGINEERING COLLEGE, ROCK
ISLAND, IL 61201

THE ARMY FORCE MANAGEMENT SCHOOL, FORT BELVOIR, VA 22060

US ARMY CORPS OF ENGINEERS' PROFESSIONAL DEVELOPMENT SUPPORT
CENTER, HUNTSVILLE, AL 35816

US ARMY MEDICAL DEPARTMENT CENTER AND SCHOOL, FORT SAM
HOUSTON, TX 78234

US ARMY RUSSIAN INSTITUTE



DEPARTMENT OF THE ARMY
OFFICE OF THE
DEPUTY CHIEF OF STAFF G-3
400 ARMY PENTAGON
WASHINGTON DC 20310-0400



DAMO-TRI

29 April 2003

MEMORANDUM THRU DEPUTY CHIEF OF STAFF G-3 *[Signature]*
~~VICE CHIEF OF STAFF, ARMY~~ 29 MAY 2003

FOR CHIEF OF STAFF, ARMY *[Signature]* 30 May 03

SUBJECT: Application of TRADOC Quality Assurance Program to Non-TRADOC Schools--ACTION MEMORANDUM

1. Purpose: To respond to DUSA tasking to provide options to CSA for decision on assignment of appropriate responsibility and proponency for existing non-TRADOC schools.

2. Discussion:

a. This task originated in the DUSA briefing on Phase 2 Realignment, Field Operating Agencies (FOA), 17 May 2002. The directive was to convene an IPT with appropriate ASA-MRA, ARSTAF, and TRADOC membership to determine courses of action to fix the problem of having multiple training and leader development organizations that operate outside the purview of TRADOC. Examples include AMEDD, TJAGSA, DAIG, and civilian education institutions such as AMSC.

b. Historically, there have been attempts to consolidate all non-TRADOC schools under TRADOC in various combinations of command control relationships. None of these previous attempts met the overall needs of the Army hence none were adopted.

c. The Realignment Task Force (RTF) primary concern was establishing one standard for training and leader development across all training and education institutions, regardless of their affiliation with TRADOC. The recently published AR 350-1 establishes this standard in its directive to the Army to adopt the Systems Approach to Training (SAT) in all training and leader development (relevant extracts at TAB C). While this new regulation establishes the standard, it does not establish a mechanism to facilitate compliance.

d. Within TRADOC itself, this mechanism is the Quality Assurance Office. This newly revived program (the old DOES) is the means by which TRADOC assures a uniform and coordinated approach to training and leader development across its various proponent schools. With standards articulated in TRADOC Regulation 350-70, the

DAMO-TRI

SUBJECT: Application of TRADOC Quality Assurance Program to Non-TRADOC Schools--ACTION MEMORANDUM

Quality Assurance Office (QAO) accredits each proponent school through a combination of TRADOC site visits and established on-site satellite QA offices in each school. Each local QAO reports to the proponent school commandant, yet maintains a coordination link to the central TRADOC QAO. The school-to-school connectivity established via the QAO network creates efficiencies through courseware sharing, combined training development, and eliminating duplication of effort. Most importantly, it serves as the mechanism through which TRADOC exercises oversight for SAT and enforces standards via accreditation throughout its organization.

e. As in many previous studies, the conclusion of this one is that it is neither feasible nor practical to subordinate every non-TRADOC training and leader development organization to TRADOC. The QAO concept, however, provides precisely the sort of oversight and standards enforcement for training and leader development that was found lacking by the RTF. There is interest by many non-TRADOC schools in the QAO program, provided it is recognized and validated by The Army as the necessary mechanism by which all training and leader development processes are accredited as meeting the SAT standard. The existing QAO network can be extended to each non-TRADOC school without these schools being subordinated to TRADOC. Each local QAO would report to the non-TRADOC school commandant, yet remained linked functionally to the TRADOC QAO for standards and to facilitate accreditation. ✓

f. The decision brief attached at TAB B recommends a COA (extracted slide at TAB A) that assigns TRADOC as the proponent for The Army's training and leader development process, and establishes TRADOC as the accrediting authority for all Army institutions conducting training and leader development in accordance with AR 350-1 and SAT. It also establishes TRADOC QAO as the mechanism through which TRADOC will accredit non-TRADOC schools on the training and leader development process. To be sure that The Army gains full visibility on all training and leader development courses, this COA also directs that all courses be entered on ATRRS. Implementation details will be developed via an IPAT, to be convened by DAMO-TR, TRADOC QAO, and all affected non-TRADOC schools should this COA be approved. A message announcing the formation of this IPAT will be promulgated upon approval of the COA. ✓

g. Coordination: TRADOC (GEN Byrnes), CAC (MG Riley), ASA-MRA (COL Sone), DAPE-MPT (COL Davies), DAPE-CP-PL (Ms. Viall), AMSC (Dr. Lohmann), TJAGSA (COL Rosen), DAIG School (COL Wilson), AMEDD (COL Kirkpatrick).

DAMO-TRI

SUBJECT: Application of TRADOC Quality Assurance Program to Non-TRADOC Schools--ACTION MEMORANDUM

DAMO-TRI
Application of TRADOC
Quality Assurance Program to
Non-TRADOC Schools--ACTION MEMORANDUM

3. Recommendation: The Chief of Staff, Army, approve the COA at TAB A, which assigns TRADOC as the proponent for The Army's training and leader development process, and establishes TRADOC as the accrediting authority for all Army institutions conducting training and leader development. If approved, G-3 will initiate an IPAT to develop implementation details and appropriate revisions to AR 350-1.

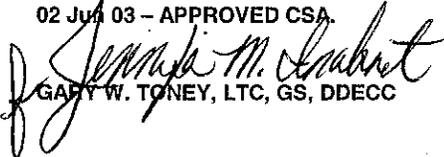
3 Encls


JAMES B. GUNLICKS
Deputy Director of Training

Mr. Schwartzburg/(703) 614-9813

02 Jul 03 - APPROVED CSA

3


GARY W. TONEY, LTC, GS, DDECC