



DEPARTMENT OF THE ARMY
HEADQUARTERS UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND
102 MCNAIR DRIVE
FORT MONROE VIRGINIA 23651-1047

REPLY TO
ATTENTION OF

ATTG-CD (350)

06 MAY 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Strategic Readiness System Reporting Requirement for External Evaluations and Self-Assessment

1. Department of the Army developed the Strategic Readiness System (SRS) and directed that all MACOMs use this system to improve assessment of readiness and to assist in resource allocation decisions. Centers/Schools are required to provide to HQ, TRADOC current data to populate the SRS. Initial data is required by 15 Aug 03.

2. This memorandum addresses your responsibility for the collection of data to support specific measures for five SRS strategic objectives: C3, P3, P6, P7, and P16 (Enclosure 1).

a. Four of the strategic objectives of the HQ TRADOC Balance Scorecard have candidate measures (C3-b, P3-c, P6-a and P7-b and c) that require identification of the percentage of tasks a soldier can perform to standard. These measures are based on external evaluation survey responses from supervisors and/or graduates six months after completion of an initial military training (IMT), leader development or functional course. Worksheets for these candidate measures are provided at Enclosure 2 for your information.

b. The remaining strategic objective, Implement Quality Assurance, requires TRADOC to identify percentage of courses that have undergone a proponent self-assessment (P16-b) based on a three-year cycle (i.e., a third of the courses each year).

3. AUTOGEN is the system supported by this command to collect external evaluation data for SRS.

a. AUTOGEN currently develops and administers surveys that capture task-based data required to support the SRS performance measures for IMT and leader development courses. AUTOGEN capability to capture functional course data will be available 1st Qtr, FY 04.

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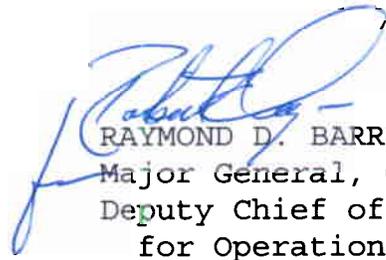
b. Schools not using AUTOGEN to develop and administer external evaluation surveys must ensure their surveys capture and provide the required SRS task-based data.

4. Enclosure 3 is a sample of the Excel workbook to be used to assist in recording survey and self-assessment data. Next week DCSOPS&T will provide an Excel workbook populated with courses for which you are proponent. Use that workbook to report external evaluation and self-assessment data on your IMT and leader development courses by 15 Aug 03.

5. Beginning in 1st Qtr, FY 04, centers/schools are to begin administering external evaluation surveys on all proponent courses, to include functional courses. This data input is required by 3rd Qtr, FY 04 and semi-annually thereafter.

5. POC for this action is Ms. Mary Berg, DSN 680-2657, mary.berg@monroe.army.mil or Ms. Rosanne May, DSN 680-2208, mayb@monroe.army.mil.

3 Encls

 *SES, ADCS T*
RAYMOND D. BARRETT, JR.
Major General, GS
Deputy Chief of Staff
for Operations and Training

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